

FIDDLEHEADS BOARD OF DIRECTORS

Meeting of June 17, 2014 [Approved July 29, 2014]

I. CALL TO ORDER

Susan Zimmerman called to order the regular meeting of the Fiddleheads Board of Directors at 6:37 p.m. on June 17, 2014 at 105 Huntington Street, New London, CT.

SPECIAL KUDOS: Ellen Anthony (Dr. Bulk) obtained signatures on a beach ball as a contest at the CCMA conference and as a result Fiddleheads gets \$500 off next bill with CDS Consulting.

II. ATTENDANCE

The following Board members were present:

Susan Zimmerman, President
Ed DeMuzzio, Treasurer
Mark Roberts, Vice President
Sue Phillips, Secretary
Mona Harmon-Bowman
Carolyn Wilson,
Ellen Clinesmith
Suzanne Cattanach,

The following Board members were absent:

Bonnie Tompkins

The following additional persons were present:

Bud McAllister, Member

III. AGENDA REVIEW

Reminder: The President (or in her absence, the person presiding over meeting) will send out a single packet with all materials, normally Thursday before Board meeting, so it is not necessary to send items to all board members. Send to President.

Summary: Removed consent item GM Monitoring B6 for full discussion. Removed D4 Board Monitoring for discussion also. Not enough Board members completed survey to allow preparation of report, but we should have a discussion to determine why this is the case.

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IV. MEMBER COMMENTS

Bud McAllister wants to introduce board to Whaling City Economic Development Corporation, which is state funded and may be able to work collaboratively with Fiddleheads.

One potential project is that New London could do 50th anniversary of Freedom Summer celebration, this depends on what happens with new school.

They are hoping to find some funding to restore funds cut from Ledge Light Health District.

They will be holding a retreat at Voluntown Peace Trust on July 26th, which will be on Compassionate Communication. We could consider joining them on this.

They would also like to communicate with our board as a model for developing their own board.

Susan Zimmerman invited Bud and Whaling City Economic Development Corporation to contact President in advance of meeting to be an agenda item to present any formal they would like us to consider joining them on.

V. MINUTES OF PRIOR MEETINGS

A. May 20, 2014 Minutes

Summary: Mona had a question on follow-up on item VI, C. This has been done. Edit on VIII, A. No should be not.

Motion to approve the February 18, 2014 Board meeting minutes.

Motion: Mark Roberts

Second: Mona Harmon-Bowman

All in favor, with Susan Zimmerman and Suzanne Cattanach abstaining.

B. June 3, 2014 Special Meeting Minutes

Summary: Mona has some edits for clarity, which she will email to secretary.

Motion to approve the March 18, 2014 Board meeting minutes.

Motion: Ellen Clinesmith

Second: Mark Roberts

All in favor with Mona Harmon-Bowman abstaining.

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V. GM UPDATE REPORT

GM not here, no concerns of note. Board members were sorry to hear about the Four Mile River Farm situation.

VI. REMOVED CONSENT ITEMS

A. **GM Monitoring B5: Consumers.**

President hands out a CDS/CBLD Sample GM Monitoring Report. Board discussed ways in which this our GMs report have not been consistent with the CBLD sample. One issue is that our GM report does not have a “reasonable interpretation” of the GLOBAL statement of the policy, only the sub-components of the policy. In addition, the Board felt that it would be helpful to have an interpretation, operational definition and statement of level of compliance with the global policy as well as the sub-components.

It was discussed that President will be discussing this with GM and encouraging his use of the CBLD sample monitoring reports.

Board tried to clearly articulate what it is we want in addition to what GM is providing. This is:

- (1) to more closely follow CBLD model;
- (2) to specify interpretation, what metrics are used in determining success/compliance;
- (3) improve formatting with clear headers and outline, spacing; and
- (4) use data and tables and graphs as much as possible and appropriate.

Consensus of board is that this will be content of President’s guidance to GM.

There is some concern that Policies should be amended to tell GM exactly what data to use to assess outcomes/compliance, but no action will be taken at this time. **Consensus to revisit the issue of formatting and overall utility of GM monitoring reports in three months or so.**

Motion to accept report as presented.

Motion: Ed DeMuzzio

Second: Mark Roberts

All in favor:

B. Board Monitoring Report D4..

This item was tabled, due to lack of response by Board members, which precluded preparation of a report. Board members were not clear whether or not they had received

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it. It was suggested that Alyssa clearly label the email (subject line) so that Board members do not miss seeing and immediately responding.

Mark will meet with Alyssa to discuss: (1) somehow making subject line clear and perhaps flagging HIGH PRIORITY when sending email; (2) including the overarching statement of policy (same issue as with GM reports) so that Board members are rating compliance with overall statement of policy in addition to the sub-components.

Also decided to go to C1 Board Monitoring survey for July meeting. In other words, not revisiting this policy (D4) and starting fresh as of July 1st seeking to have a complete year of reports by end of June 2015.

VII. TASK FORCE REPORTS

A. Deferred to Executive Session

Both Task Force reports are related to the possibility of undertaking an expansion project.

Motion to enter executive session to discuss the possible acquisition of real estate in connection with expansion, to include discussion of two task force reports that both pertain to this possibility.

**Motion: Mark Robert
Second: Carolyn Wilson
All in favor.**

VIII. EXECUTIVE SESSION: Matters Pertaining to Real Estate

The Board went into executive session starting at 7:35 p.m.

The executive session lasted until 8:37 p.m.

No minutes were taken and voting occurred.

IX. CLOSINGS

A. **Special Meeting**

Board wants to adjourn tonight and reconvene next Tuesday at 6:30 to continue executive session on matters pertaining to real estate and take up the rest of the items on tonight's agenda. This will be June 26th (Thursday at 6:30 p.m.).

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X. ADJOURNMENT

Motion to adjourn at 8:49 p.m.

Motion: Sue Phillips

Second: Ellen Clinesmith

All in favor.

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Draft minutes prepared by Sue Phillips on June 17, 2014.

Draft minutes reviewed and prepared for submission to Board by Sue Phillips on July 5, 2014.

Minutes approved by vote of the Board on July 29, 2014 and put into final form by Sue Phillips on August 14, 2014.