

**FIDDLEHEADS
BOARD OF DIRECTORS MEETING
June 18, 2013
6:30-8:30 PM
105 Huntington Street, New London**

Time	Topic	Board Action/ Outcome	Leader
6:30- 6:40	Meeting Preamble and Check-in		President
6:40- 6:45	Agenda Review	Make any needed adjustments	President
6:45- 6:50	Interim Secretary-Sue Phillips	Approve	
6:50— 6:55	Member Comments		President
6:55- 7:00	1. Minutes of May 21, 2013 2. GM monthly update report and May sales	Approve Approve	Secretary GM
7:00- 7:15	Guest Presentation Volunteer Programs	Informational presentation to update board members on volunteer outreach	Jessica James-Carnes, Volunteer Coordinator
7:15- 7:25	Financial Report 3. Review and Accept Quarterly Financial Report (report attached separately)	Discuss/Approve	Treasurer and Finance and Budget Committee
7:25- 7:30	Board Reports 4. Board Governance Committee (report attached separately)	Approve report submitted at the May meeting	Board Governance Committee Chair
7:30- 8:15	Board Discussion 5. Draft By Laws (Board Packet) 6. Policy Manual (Board Packet) 7. Monthly Work Flow (Board Packet)	Discuss any changes and vote on by laws for an interim period Discuss any changes and vote on policies Discuss the proposed work flow, make any changes, and vote	President

	8. Owner Participation in Fiddleheads Board Meetings (Board Packet)	Review guidelines, suggest changes, and vote	
8:15- 8:30	Closings 9. Agenda preview (Board Packet) Debrief/ Evaluate Meeting Review Decisions, Tasks, Assignments Adjourn Meeting	Review Evaluate preamble, other topics	President President Recorder
	Goodbye, Good Job!		

ATTACHMENTS:

- 1) Board Packet
 - a) Draft May Minutes
 - b) General Manager Report and May sales
 - c) Draft By Laws
 - d) Policy Manual
 - e) Proposed Monthly Work Flow
 - f) Draft Owner Participation in Fiddleheads Board Meetings
 - g) Draft July Agenda
- 2) Board Governance Report
- 3) Quarterly Financial Statements