

FIDDLEHEADS BOARD OF DIRECTORS
Board Meeting of October 6, 2015

I. CALL TO ORDER, ATTENDANCE, ANNOUNCEMENTS

A. Call to Order

Susan Phillips called to order a special meeting of the Fiddleheads Board of Directors at 6:31 p.m. on Tuesday October 6, 2015 at 105 Huntington Street, New London, CT.

B. Attendance

The following Board members were present:

Susan Phillips, President
Susan Zimmerman, Vice-President- **attending by phone**
Helene Bardinet, Treasurer
Danny Spurr, Secretary
Carolyn Wilson
Mona Harmon-Bowman
Suzanne Cattanach

The following board members were absent:

Mark Patnode- **has resigned from the Board**

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The following additional members were present:

Wynston Estis, Interim General Manager
Ellen Clinesmith

C. Check-in

The Board was informed of Mark Patnode's resignation, effective October 6, 2015.

Sue Phillips informed the Board that they should feel free to bring food to meetings.

D. Agenda Review

No comments.

E. Member Comments

No comments

II. OLD BUSINESS

A. Discuss/Approve Interim GM monitoring Proposal

It was decided to table this item until after the Executive Session.

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B. Appoint director to Board vacancy

Ellen Clinesmith was presented by Governance Committee for appointment to the Board.

Motion to appoint Ellen Clinesmith to the Fiddleheads Board of Directors:

Motion: Carolyn Wilson

Second: Helene Bardinnet

All in favor

There is still one Board vacancy to be filled.

III. EXECUTIVE SESSION

The purpose of the Executive Session is discuss Financial/Personnel Matters relating to year-end process and approve the minutes of the August 4, 2015 executive session.

Motion to enter executive session.

Motion: Suzanne Cattanach

Second: Carolyn Wilson

All in favor

Executive session entered at 6:36 p.m and exited at 7:45 p.m.

Confidential minutes were taken in executive session. No votes were taken.

IV. OLD BUSINESS

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A. Discuss/Approve Interim GM monitoring Report

The Interim GM monitoring report will be amended to reflect the addition of B1 section 8 to the monthly monitoring section and postponement of reporting on B- Global to later in the year. The report will be presented for approval at the October 20, 2015 Board meeting.

VIII. CLOSING

A. Review tasks, assignments

Susan Zimmerman will look into NCG CBLD contract support as well as other possible NCG supports.

B. Meeting checklist.

A meeting checklist was conducted and there was discussion about revisiting the meeting checklist to update/amend it. No action was taken.

C. Adjournment

Motion to adjourn at 7:51 p.m

Motion: Ellen Clinesmith

Second: Suzanne Cattanach

All in favor

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Draft minutes prepared for submission to board by Danny Spurr on October 11, 2015.

Minutes approved by vote of the Board on October 20, 2015 and put into final form by Danny Spurr on December 13, 2015.