

Fiddleheads – Board of Director

Meeting Minutes

June 19, 2012

I. Call to order

Susan Zimmerman called to order the regular meeting of the Fiddleheads Board of Directors at **7:38PM on June 19, 2012** located at **190 Broad Street, New London, CT.**

II. Roll call

The following persons were present:

Susan Zimmerman
Suzanne Cattanach
Mark Roberts
Jamie Lee
Lisa Cygan
Ed Demuzzio
Ellen Clinesmith
Donna Laughlin
Carolyn Wilson
Lee Boltz

The following were absent:

Mona Harmon-Brown
Sue Phillips

Members: Ned Ruete, Richard Virgin, Sheila Hebert

III. Approval of minutes from last meeting

The minutes were approved for May 2012
(Mark – Motion) All in favor (6) Opposed (0) Obstain (4)

IV. Member Comments

a) N/A

V. Secretary's Report

- a) Jamie commented on needing Facebook admin access to get information for secretary's report
- b) Need Membership details in advance to pull data into report for board meetings

VI. Presidents Report

- a) Election of Board Members (Moved: Lee / Second: Donna) Approved (10) Opposed (0)

Fiddleheads – Board of Director

VII. Financial Report

- a) Ed supplied handouts and reviewed budget with board
- b) Mark supplied handouts and reviewed forecast

VIII. General Manager's Report

- a) Equipment Issues: Refrigeration issues past few months – leaks and fan needs fixing
- b) Working on freezer – down about a month
- c) Address flooring before putting in new checkout stands – reviewing proposals
- d) New Position Postings on website – applications are coming in
- e) ATM – Working w/Dime Bank:
 - f) Needs security and separate entrance than to store to be open 24 hours

IX. Old Business

- a) ByLaws -
 - 1. Sue Phillips presented some issues in an email. Will review when Sue can be present
- b) New Board Member Orientation (Lee Boltz & Mona Harmon-Brown)
 - 1. Will address in more detail when Mona can be present
 - 2. Lee will send pdf file which will be distributed with the meeting minutes and updated roster
 - 3. Would look at using a consulting firm to facilitate
- c) Inventory Delayed

X. New Business

- a) ATM (see update from Richard Virgin under General Manager Report)
- b) Proposed Budget Committee – (Moved: Lee / Second: Mark) Approved (10) / Opposed (0)
- c) Membership Refunds – needs to be more clear the structure in the bylaws. In the interim written request to board must be made
- d) CCMA Sharing – report from each who attended. Presentation that can be shared.
- e) Next Meeting: July 17th (pizza social starts at 6:30PM) Supplied by 2Wives (Ed)

XI. Adjournment

Mark Roberts motion to adjourn the meeting at **9:50PM**

Fiddleheads – Board of Director

Minutes submitted by: Jamie Lee

Minutes approved by: BOD Meeting June 17 2012