

Fiddleheads – Board of Director

Meeting Minutes

March 20, 2012

I. Call to order

Richard Virgin called to order the regular meeting of the Fiddleheads Board of Directors at **7:35PM on March 20, 2012** located at **190 Broad Street, New London, CT.**

II. Roll call

Jamie Lee took attendance. The following persons were present:

Richard (Dick) Virgin

Jamie Lee

Suzanne Cattanach

Ed DeMuzzio

Susan Zimmerman

Mark Roberts

Ned Ruete

Lisa Cygan

Sue Phillips

Lee Boltz

Members:

Donald Main

Sheila Herbert

Ellen Anthony

The following were absent:

Bill Hossack

Jim Stidfole

III. Approval of minutes from last meeting

February Minutes will be approved at next meeting in April along with the March Meeting Minutes

IV. Member Comments

Sheila Herbert attended the DNLA (Downtown New London Association) which was focused on upcoming OpSail 2012 (July 6th-8th). Did obtain information about membership - \$100 allows access to be a member and set up at events. In addition be able to have information at the dock, and Fisher Island Bulletin Board.

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Sheila also mentioned that having a job position in the supplements area would be good for members and the store. Hired staff should be considered an investment.

Ellen Anthony attended and provided update of the food coop meeting in New Haven where several other food coops attended. The topic of buying in bulk and distributing to other food coops to take advantage of discounted bulk prices was discussed. It was determined this could be against the contract so before pursuing be sure there is no violation of the contract. Discussed various food suppliers where this may not be an issue.

V. Secretary's Report

- a) Jamie shared membership totals and provided a graph showing results as of March 2012 number increased to 1400 active members and 759 likes on Facebook page.

VI. Presidents Report

- a) New London Main Street informed Fiddleheads they were nominated for 'new small business of the year'
 - a. Request for letters of support went out and received 25-30 responses.
 - b. Richard will ask if okay to post letters – did not think there would be an issue as the letters were provided to be used for the nomination.
 - c. Survey Update:
 - i. 80 responses initially – in the end total responses were close to 150
 - d. Multi Cultural Magnet School
 - i. Field trip to Fiddleheads this past week
 - ii. John Sargent is the member who helps coordinate and organize the trips with the schools
 - iii. Many activities are planned for the kids

VII. Financial Report

- a) Ed Demuzzio provided handouts of numbers of current and proposed budgets
 - a. Handout of debit card usage for purposes of purchasing.
 - b. Request better tracking of invoices where debit card is used
 - c. Provide vendor info to Ed so that he can negotiate terms with the vendor

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VIII. Old Business

1. Reviewed 2012 Proposed budget – Inventory numbers were not carried over correctly and will be fixed and adjusted on the financial reports. Financials will be shared under separate copy.
2. Email Guidelines tabled till next meeting in April
3. Employee Handbook Meetings are taking place
4. Lisa Cygan requesting working member needs for Saturday's 11-2 as those are high traffic times. Additional assistance during the week is also needed. Ned asked if there was a better day for training on the register... response was Sunday's.

IX. New Business

1. Bylaw Change
 - a. Additional comment about ratification of bylaws be done during the annual meeting
 - i. Motion: Susan Zimmerman / Second: Mark Roberts(Approved: 10 / Opposed: 0)
 - b. Approve schedule of BOD meetings to be posted for the year in the Coop and Online
 - c. Other Business:
2. Executive Session for personnel @ 9:23PM Motion: Mark Roberts / Second: Suzanne Cattanach (Approved: 10/ Opposed: 0)
3. Appointment of part-time General Manager to Richard Virgin
 - a. Richard has stepped down as president of the board to take General Manager position
 - b. As Vice President, Suzanne Cattanach will be acting president till one is appointed

X. Adjournment

Motion to adjourn the meeting at **9:44PM** by Susan Zimmerman

Minutes submitted by: Jamie Lee

Minutes approved by: April 2012 Meeting: Jim - Moved / Mark – Second (All in favor: 8 Opposed: 0)