

Fiddleheads – Board of Director

Meeting Minutes

June 14th, 2011

I. Call to order

Richard Virgin called to order the regular meeting of the Fiddleheads Board of Directors at **7:45PM on June 14, 2011** located at **190 Broad Street, New London, CT.**

II. Roll call

Ed took attendance. The following persons were present:

Richard (Dick) Virgin
Suzanne Cattanach
Ed Demuzzio
Mark Roberts
Ned Ruete

The following were absent:

Jim Stidfole
Bill Hossack
Lisa Cygan
Susan Zimmerman

III. Approval of minutes from last meeting

Mark Moved to accept minutes from May 17th meeting/Suzanne Second

IV. Member Comments

V. Secretary's Report

a) 1248 members

VI. Presidents Report

- a) Yogurt Cooler died – it was free. Buying replacement for \$3800 or \$6300 for new.
- b) Purchased ice cream freezer for \$1200
- c) Purchased new ceiling tiles
- d) Installation of lights is moving along
- e) CL&P retrofit is working exceptionally well. Lights are improved and freezers are 10 degrees cooler.
- f) City of NL façade fund may support new awning project and replacing front door.

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VII. Financial Report

- a) Ed Demuzzio provided statistics of accounts and purchases. Ed and Sheila presented reports relating to product groups, sales margins and purchasing budgets
- b) Installed new controls for cooling equipment, including set back controls to reduce electricity during the night. Installed new fans in walk-in and now more efficient.
- c) AC tentatively to start Monday.
- d) Rent negotiations still in process. Ed will provide update at next meeting July 19th.
- e) Bylaws – forming sub committee to review and recommend any changes. Committee: Mark, Lisa, Sue Z, and Ned
- f) Priorities List provided to all new board members. All board members are covered by insurance.
- g) Produce Coordinator Interviews in process.

VIII. Old Business

IX. New Business

- 1. Member Discounts
- 2. Member Loans – List to be created of which ones are due in January 2012.
- 3. Need for store operating policy/manual due to procedures evolving over time, and some are undefined or written. Subcommittee: Suzanne, Sheila, Allen, Bill, and Dick.
- 4. Lisa to solicit Volunteers for Sunday 10-2 Inventory

X. Adjournment

Mark Roberts motion to adjourn the meeting at **9:00PM** Jim Second
All in favor (5) Opposed (0)

Minutes submitted by: Jamie Lee

Minutes approved by: [Name]