

Fiddleheads Food Coop
Board of Directors Meeting Minutes
January 2, 2007
Hannafins Pub

In Attendance: Kristen DeMuzzio, Richard Huhn, Sara Kimball, Allen Longendyke, Sioux Mackey, Michele Millham, Jody Noe, Amy Sarcia, John Sargent, Liz Aldred, Matt Turcotte and Colleen O'Reilly

- Meeting called to order at 7PM, Liz facilitating and Kristin keeping time.
- Discussion of holding a member meeting in the store once the floor and ceiling are done. A music fundraiser is suggested, although the acoustics may be a problem. More discussion for the next meeting regarding a timetable, vendors, insurance needs and bathrooms (ADA).
- Minutes from the December 19 Board meeting are approved pending a couple amendments. (Please contact Sara if you would like an amended copy).
- Sara, Kristin and Allen sign the Code of Ethics handout. Sara has these three copies for our files.
- Founder's Role- we need to create a written definition of the Founder's role. Should Colleen sign the Code of Ethics? Amy says Colleen's role is as a visionary with no voting or signature rights. She is allowed to attend Board meetings and chair committees. **Amy will draft language for the next Board meeting.** We need to make a change to the Bylaws regarding the Founder and Indemnification.
- Site Superintendent Position- **The Board passes a motion to make Jen Hanson the Site Superintendent during the renovation project with a \$500 signature authority.** He will be on site to meet contractors and have the ability to sign bills or make emergency purchases not to exceed \$500. Paul McMasters will also be helping. Ken should set up Fiddleheads' accounts at local hardware stores. He already has a key. **The Site Committee will draft a job description for the Site Superintendent position.**
- Policies- Apple does not recommend having member discounts AND patronage refunds. Concerns about margins are discussed. The Member Discount policy has already been approved by the Board and simply needs to be added in to the hard copy. Jody will contact Brattleboro to find out how they manage all of their volunteers. Language on how and when refunds will be issued is in the Bylaws and remains at the

discretion of the Board. [The Board passes a motion \(7-1-1\) to adopt the Policies, FINALLY.](#)

- Bookkeeper- The Finance Committee will be meeting in the next couple of weeks and the Board decides to table this issue until the Committee makes a recommendation. Sara clarifies her role as Treasurer and Annie Chambers role as chair of the Finance Committee.
- Phone Drive- The next phone drive will be at CCI on Monday the 8th. Michele will email Sara the membership committee list and Sara will email out an invitation to these and a few other people who have expressed interest in participating. [Amy will email Allen, Jody and Michele names of people they can call from home. Please send a follow up email to Amy and Annie Chambers after you have contacted people.](#)
- Charlie's Convenience Store- While Charlie is still buying and selling stolen goods and he is in violation of our lease, the Board decides to table this issue until the GM is hired.
- Membership Newsletter- The August issue was well received. Currently about 100 members are not email accessible. The Membership Committee would like to put out another newsletter before the store opens. They will email this issue out again but would like to have hardcopies mailed to those without email. The Board agrees that hardcopies should be made available for all or none. The Board likes the idea of selling ad space to cover the expense of printing the newsletter for everyone, preferring that ad space be offered to members first and perhaps making ads more expensive for nonmembers. The Fundraising Committee should handle the selling of ads. The lead-time for this newsletter may not allow for mentioning the membership meeting in the store. The next meeting of the Membership Committee will be on Tuesday, January 9.
- Conn College Community Volunteer Fair- Wednesday, January 31, 3-5PM. Matt and John will help staff a table for Fiddleheads and Michele will talk to the Membership Committee about participating.
- Graphic Art- Jef Pryor will be away beginning at the end of January.
- General Manager Hire Committee- The next meeting will be on Sunday, January 7, at Sioux's house at 8:30AM. This meeting will focus on setting the interviewing schedule and procedure.
- Cooperative Fund of New England- Our loan has been submitted. Board members are encouraged to read the Business Plan again, focusing on the equipment list and executive summary.
- Jody will be on the radio: WBLQ (97.3) on January 23rd from 10-11:30AM.

- The next meeting of the Board will be on January 16. John will facilitate. Please send him agenda items. Location to be announced.